

June 5, 2006

The scheduled meeting of the Cleveland County Budget Board was called to order this 5<sup>th</sup> day of June, 2006, in the conference room of the Cleveland County Fairgrounds, 605 E. Robinson, Norman, Oklahoma, by Chairman Leroy Krohmer. Roll was called by Dorinda Harvey, County Clerk/Secretary and those present were:

Leroy Krohmer, Chairman  
Dorinda Harvey, Secretary  
F. DeWayne Beggs, Member  
Bill Graves, Member  
Denise Heavner, Member  
George Skinner, Member

Vice-Chairman Sandra DeSelms and Member Rhonda Hall were absent.

Others present were: Christine Brannon, Tammy Howard, Bob Wood, Neil Vickers, Susan Moffat, Donna Roberts, Jim Helm, Tim Kuykendall, Glen Turner, and John Angier.

After the reading of the minutes of the regular meeting of May 22, 2006, and there being no additions or corrections, Denise Heavner moved that the minutes be approved. George Skinner seconded the motion.

The vote was: Leroy Krohmer, yes; Dorinda Harvey, yes; F. DeWayne Beggs, yes; Bill Graves, yes; Denise Heavner, yes; George Skinner, yes.  
Motion carried.

Chairman Krohmer called for discussion, consideration, and/or action on SIF Insurance (2006/2007 Workers' Compensation Quote).

Dorinda Harvey, County Clerk, stated the premium went up only \$13,979.00 and this is the least increase that the county has had in years.

George Skinner replied that even with that increase other companies cannot beat the rate.

Dorinda Harvey moved, seconded by Denise Heavner, to send the SIF Insurance ((2006/2007 Workers' Compensation Quote to the Board of County Commissioners to be put on the Commissioners Agenda to be approved.

The vote was: Leroy Krohmer, yes; Dorinda Harvey, yes; F. DeWayne Beggs, yes; Bill Graves, yes; Denise Heavner, yes; George Skinner, yes.  
Motion carried.

Bill Graves moved, seconded by George Skinner, to approve the following Transfers of Appropriations:

- a. From OSU Extension Center Travel, E1C, \$1,000.00, to OSU Extension Center Maintenance and Operation, E2.

- b. From Assessor's Maintenance and Operations, H2, \$4,000.00, to Assessor's Travel, H1C.
- c. From Assessor's Re-Val Capital Outlay, HR3, \$20,000.00, to Assessor's Re-Val Personal Services, HR1A.
- d. From Free Fair Personal Services Full Time, SF1A, \$2,500.00; Free Fair Personal Services Part Time, SF1B, \$1,500.00; and Free Fair Travel, SF1C, \$173.81; to Free Fair Capital Outlay, SF3, \$4,173.81.
- e. From Building Maintenance Capital Outlay, SM3, \$25,000.00, to Building Maintenance Maintenance and Operations, SM2.

The vote was: Leroy Krohmer, yes; Dorinda Harvey, yes; F. DeWayne Beggs, yes; Bill Graves, yes; Denise Heavner, yes; George Skinner, yes.  
Motion carried.

Chairman Krohmer stated there were some things that needed to be put in writing concerning the Cleveland County Office Building; each office needs to make notes and give to the contractor. Chairman Krohmer called upon Tim Kuykendall, District Attorney, to explain what all needed to be done.

Mr. Kuykendall, stated as legal representative for the county and also at the request of the Board of County Commissioners he has been meeting with the contractor and the architect on almost a daily basis, pushing them to finish, informing them that we are tired of the delays, and we want to move in, but the Commissioners are adamant about not moving in until the building is finished to our satisfaction. Mr. Kuykendall thinks we are within the last few weeks of the project. The last timetable that everyone is working from that the construction company will be finished with the building is June 15<sup>th</sup>, and that includes being finished with the punch list. The Commissioners will take possession of the building on June 19<sup>th</sup>.

Knowing that there are Elected Officials that can't move in the last two weeks of June, that gives us a two-week cushion that we can start moving in non-essential things into the building and the Commissioners can finish the parking lot. The first of week of July is probably a bad time to be thinking about a move, but we can move the second week of July. The contractors have to be out of the building so we can move in. Mr. Kuykendall suggested that every Elected Official go over to the County Office Building and go through their area with a fairly fine toothcomb. What Mr. Kuykendall wants to avoid is the construction people saying there are finished and then we go in there finding things that need to be fixed. The Officials need to make a list in their areas of what needs to be fixed or finished and put it in writing and give the list to Bob Wood so Mr. Wood can give the list to Mike Kelly with the architectural firm. Then Mike Kelly deals with the contractors, we need to avoid any Official dealing with the contractors at all costs. Mr. Kuykendall thinks this needs to be done today. Mr. Kuykendall continued saying that Tammy Howard, Purchasing Agent, is going to be working with the movers, and as we found out moving out of the building, that there is no way all of us can move in three days. The three days is where county government is really going to be shut down, when the essential stuff is going to be moved. If the building is finished by the 15<sup>th</sup> then Ms. Howard can get with the movers and they can move a bunch of

non-essential items and get that much out of the way before the three day critical move period. Officials also need to get with Ms. Howard and let her know if there are certain times during that week that they prefer to be moved.

Mr. Kuykendall told the Board that when he spoke to the contractor that the only thing the contractor could not assure him was that the connecting link may not be finished because of the terrazzo. Mr. Kuykendall thinks they will be working on the connecting link until next year because they are working on the other side, the old courthouse side, but the contractor was optimistic that it might even be finished.

Officials asked questions of Mr. Kuykendall and discussed different things to look for when doing the list.

Ms. Howard requested that all Officials give her a floor plan as to where people (their extensions and names) will be sitting in order that the telephone installation can be completed.

There being no further business to come before the Board, George Skinner moved that the meeting be adjourned. Bill Graves seconded the motion.

The vote was: Leroy Krohmer, yes; Dorinda Harvey, yes; F. DeWayne Beggs, yes; Bill Graves, yes; Denise Heavner, yes; George Skinner, yes.

Motion carried.